

Part-time Undergraduate Research Assistant at the Global Financial Literacy Excellence Center (GFLEC)

Title of Position: Research Assistant

Job type: Part-time

Location: George Washington School of Business

Position Description:

The Global Financial Literacy Excellence Center (GFLEC) (<http://gflec.org/>) is one of the leading research centers on financial literacy and financial capability. GFLEC produces high quality research to illustrate the extent of financial illiteracy through the world and to study its consequences on the individual and society. Housed within the School of Business at George Washington University (GW) in Washington, D.C., GFLEC is reflective of expertise not only in financial literacy, but also in the translational power of academic research to inform change on the macro level, including influencing policy and changing practitioner practices.

GFLEC is currently offering research assistant positions within the research team. The assistant will mainly be responsible for applying econometric analyses to consumer financial data to study financial capability and financial literacy in the US and abroad. Other responsibilities may include reviewing, summarizing, and analyzing academic research; creating presentation materials; drafting reports. For more information about our current research projects please refer to our research webpage (<http://gflec.org/research/>).

Required Qualifications:

- Background in economics or related field
- Experience in economics and econometrics/regression analysis
- Ability to use statistical software (STATA proficiency is strongly preferred)
- Previous relevant research experience

Desired Qualifications:

- Attention to detail
- Ability to work independently
- Excellent critical thinking skills
- Excellent problem-solving skills
- Willingness to work weekends prior to key deadlines
- English language fluency

Hours: 15-20 per week

Term of employment (approximate): September 2018 - December 2018, with possibility of renewal. Flexibility on an earlier start date during the summer (July/August) would be appreciated.

More information is available on GFLEC's career webpage <http://gflec.org/careers>

How to Apply:

To apply, please send the following documents:

- Cover letter
- A copy of your resume
- Any other document describing research potential (for example, copy of research paper or description of past research assistant work)

Incomplete applications will not be reviewed.

If you are a student at GW, Georgetown, or American University please apply through Handshake.

If you are not a student at one of these Universities, please send your application to gfllec@gwu.edu with subject line "Job application - Part-time Undergrad RA at GFLEC"